

# Item 5.2 - Rolling Actions Log

## Education, Children and Families Committee

24 May 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	20.05.14	<a href="#">Review of Community Access to Schools</a>	To request that an update be provided in one year, including details of the new arrangements at Queensferry and Gracemount High Schools.	Executive Director of Communities and Families	May 2016		<b>Recommend closure of this action.</b> See item 8.7 on this agenda.
2	20.05.14	<a href="#">Food For Life Accreditation in Edinburgh Schools</a>	To note that an update would be provided on financial implications arising from moving towards silver and gold standards for all schools once bronze was achieved.	Executive Director of Resources	October 2016		Progress presented at EC&F Committee in October 2015. Deferred until October 2016. Currie Community High School and Buckstone Primary School are both actively working towards the Silver

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							Catering Mark Award. The progress on attaining the Silver Standard within these Pilot Schools will continue to be monitored and, once achieved, the information gathered will be used to benchmark the potential costs, and any other implication of delivering the Silver Catering Mark Award, across the Council school estate.
3	11.09.14	<a href="#">Free School Meals</a>	To request an annual progress report on the School Meals service	Executive Director of Resources	October 2016		This has been deferred to October 2016. In

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			<p>including:</p> <ul style="list-style-type: none"> <li>• details of accommodation for pupils;</li> <li>• A quality assessment of the provision of school meals, including those from remote kitchens;</li> <li>• Uptake levels by year group;</li> <li>• Customer feedback (school, parent and pupil) on the school meals service and lunchtime environment.</li> </ul>				<p>light of the recent school closures and decant of pupils the directorate have been unable to collect monthly returns from schools. Comparisons which would be drawn from figures provided in the May 2015 report would be skewed. Surveys which were due to be carried out to provide feedback on the service have also been delayed.</p>
4	11.09.14	<a href="#">Parental Engagement</a>	To request a progress report on implementation in December 2015.	Executive Director of Communities	May 2016		<b>Recommend closure of this action.</b> See item

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				and Families			8.5 on this agenda. This action has been combined with action 8 below.
5	03.03.15	<a href="#">Educational Attainment 2014</a>	<p>1) To agree to receive further annual reports on attainment/improvements in performance.</p> <p>2) To request a further report in October 2015 on:</p> <ul style="list-style-type: none"> <li>The performance of looked after children;</li> <li>The performance in relation to wider achievements and how they could be measured;</li> </ul>	Executive Director of Communities and Families	May 2016		<b>Recommend closure of this action.</b> See item 7.1 on this agenda.
				Executive Director of Communities and Families	May 2016		

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			<ul style="list-style-type: none"> <li>Attainment of children in areas of deprivation.</li> </ul>				
6	03.03.15	<a href="#">Integrated Children's Services</a>	To note the proposed remit for the Integrated Children's Services Board and to request a review of its effectiveness in March 2016.	Executive Director of Communities and Families	May 2017		Deferred to May 2017. The Integrated Children's Services Board will have been operating for a year in June 2016. The Board will then conduct a review of its first year of operation. A significant aspect of the integrated children's services agenda relates to locality working and future arrangements for the work of

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							children's service management groups, including improvement planning and improving outcomes. This report is deferred to allow for continuing locality working proposals to emerge.
7	03.03.15	<a href="#">Children &amp; Families Risk Register</a>	To request that the Risk Register be presented to Committee on an annual basis.	Executive Director of Communities and Families	October 2016		Deferred to October 2016 to allow more time for engagement with officers.
8	19.05.15	Parent Councils – Motion by Councillor Main	Agrees to receive an annual report to the Education, Children and Families Committee on partnership work with Parent Councils, highlighting the priorities and projects undertaken,	Executive Director of Communities and Families	May 2016		<b>Recommend closure of this action.</b> See item 8.5 on this agenda. This action has been combined with action 4 above.

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			celebrating the successes, and quantifying the funding and opportunities brought to the city by parents and Parent Councils.				
9	19.05.15	<a href="#">Children and Families Asset Management Plan</a>	To note the proposals for engagement with secondary school management teams related to the issue of rising rolls in the secondary sector, the outcomes of which would be reported to Committee at a future date.	Executive Director of Communities and Families	Ongoing		An update was submitted to the Committee on 8 December 2015.
10	19.05.15	<a href="#">Free School Meals P1-P3 – Progress Report</a>	That the feasibility and associated timescales of implementing an on-line payments system for school meals be included in the annual progress report on the school meals service scheduled for October 2015.	Executive Director Resources	October 2016		Deferred to October 2016 in line with revised timeline provided by new ICT provider.

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11	06.10.15	<a href="#">Duncan Place &amp; Leith Primary School</a>	To request that a further report was provided to a future Committee meeting on the outcome of the discussions with the local community regarding the possibility of community asset transfer of the part of the existing Duncan Place building which would remain.	Executive Director of Resources	October 2016		Deferred to October 2016.
12	06.10.15	<a href="#">Committee Decisions - November 2014 - June 2015</a>	To note that an annual summary report would be presented to Committee in 12 months time.	Chief Executive	October 2016		
13	06.10.15	<a href="#">Child Poverty</a>	1) To note the progress made with work to mitigate the impact of child poverty and to request a further update in October 2016.	Executive Director of Communities and Families	October 2016		



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			2) To request a further report in six months with a performance dashboard indicating measures/ indicators used to record progress.		May 2016		<b>Recommend closure of this action.</b> See item 8.3 on this agenda.
14	06.10.15	<a href="#">Arts and Creative Learning Update</a>	To agree to receive a further report in October 2016.	Executive Director of Communities and Families	October 2016		
15	06.10.15	<a href="#">Playgroups and Nurseries in the Voluntary Sector</a>	That a report be submitted to a future meeting of the Committee on how the work was being taken forward.	Executive Director of Communities and Families	May 2016		<b>Recommend closure of this action.</b> See item 8.2 on this agenda.
16	06.10.15	<a href="#">Children and Families Capital Asset Management Programme 2014-19 – Progress Update</a>	To request a further report, within two cycles, on measures of success, including progress on the categorisation of all Children and Families establishments as	Executive Director of Resources	May 2016		<b>Recommend closure of this action.</b> See item 7.2 on this agenda.

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			condition A or B.				
17	06.10.15	<a href="#">Implementation of the Children and Young People (Scotland) Act 2014 - Update</a>	To request a further report on progress in October 2016.	Executive Director of Communities and Families	October 2016		
18	06.10.15	<a href="#">Energy in Schools Annual Report</a>	To note that an annual progress report would be submitted to the Committee in 2016 on Energy in Schools	Executive Director of Resources	October 2016		
19	08.12.15	<a href="#">Governance Arrangements and Council Support to Community Centre Management Committees</a>	To include a section on the management of community centres in the annual Community Learning and Development report.	Executive Director of Communities and Families	October 2016.		
20	01.03.16	<a href="#">Primary School Estate Rising Rolls</a>	To note the intention to bring a further report to Committee on 24 May 2016 to identify the preferred solution (including delivery model) for each school facing a	Executive Director of Communities and Families	May 2016		<b>Recommend closure of this action.</b> See item 7.6 on this agenda.

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			potential accommodation pressure in August 2017. This report to also include an update on Wardie Primary School.				
21	01.03.16	<a href="#">Primary School Estate Rising Rolls</a>	That the implications of classroom reconfiguration on the delivery of the recommended two hours of physical education activity per week be included in a future update report.	Executive Director of Communities and Families	October 2016		
22	01.03.16	<a href="#">Review of Positive Action Funding in Primary Schools</a>	That a yearly update report be submitted to Committee on the impacts of the review of Positive Action Funding in primary schools.	Executive Director of Communities and Families	March 2017		
23	01.03.16	<a href="#">Scottish Attainment Challenge</a>	To note that an update report would be submitted to Committee once the projects being carried out by the eight schools had been evaluated.	Executive Director of Communities and Families	March 2017		

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24	01.03.16	<a href="#">Outdoor Centres and Outdoor Learning</a>	To agree to receive a further report in September 2017 following the completion of an organisational review of the performance of the Outdoor Centres in the next full financial and academic year.	Executive Director of Communities and Families	September 2017		
25	01.03.16	<a href="#">Support to Children and Young People with Disabilities - Annual Report</a>	To request a further report on progress in March 2017.	Executive Director of Communities and Families	March 2017		
26	01.03.16	<a href="#">Short-Life Working Group - Admissions and Appeals</a>	To request that the next annual report on school admissions and appeals include an update regarding progress made on the recommendations within the report to the Committee in December 2015, including statistics and data relating to school placements and the number of out of	Executive Director of Communities and Families	December 2016		

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			catchment requests; the number of appeals lodged; the number of common and individual cases won on appeal; in order to build up long term data trends and identify areas of priority.				
27	01.03.16	<a href="#">Short-Life Working Group - Admissions and Appeals</a>	That the next annual report on school admissions and appeals also include an update on the delivery of the action plan.	Executive Director of Communities and Families	December 2016		